



BOARD MEMBER APPLICATION

Greetings Prospective Board Member!

Thank you for expressing interest in joining the Durango Creative District's Board of Directors. The Durango Creative District (DCD) is a nonprofit 501(c)3 whose mission is to *unite, celebrate and expand our local creative economy.*

The DCD Board of Directors ensures the health of the organization and works to accomplish our goals and meet our mission. Our members meet on the fourth Thursday of every month from 3:00 - 5:00 pm MT.

Board Roles and Responsibilities

Oversight – Oversee our Executive Director and programming to ensure the organization's work and spending is consistent with the mission and goals of the Durango Creative District

Planning and Evaluation – Evaluate performance of the organization and approve our strategic plan, annual work plan goals and budget

Fiscal Control and Health - Create our annual budget, oversee spending toward mission priorities and assist in fundraising

Policy Creation – Establish policies for the organization consistent with the vision, mission and goals of Durango Creative District

Monitor and Strengthen Programs and Projects – Ensure programs are consistent with the organization's mission and monitor their effectiveness

Board Commitment

- Participate in Board onboarding process and learning
- Attend regular Board meetings and discussions
- Serve on a minimum of one DCD committee
- Review and approve meeting minutes, work plans, programs, budgets, financial statements, strategic plan and cultural plan
- Assist as required with fundraising events and activities
- Promote the organization and our work to the public
- Attend annual board planning retreat
- Participate in strategic and cultural planning
- Evaluate our Executive Director

Please complete the questions below and email back to the Executive Director (Kathryn Waggener at director@durangocreativedistrict.org) or your Board sponsor. Upon receiving your application the Executive Director and Board sponsor will arrange the follow-up steps.

Candidate Name:

Candidate Email Address and Mobile Number:

Date:

Why are you interested in serving on the Durango Creative District Board?

What skills can you contribute to the Durango Creative District Board? (Examples: strategic planning, connections with creative community, marketing experience, event planning, financial management)?

Do you have previous Board experience? Please list up to three previous Boards where you have served and your most important accomplishments while serving. If this is your first Board experience please list other leadership or organizational contributions you have made in the past.

What expectations do you have from your experience of serving on the Board of Directors of Durango Creative District?

Are you able to dedicate sufficient time each month to support the success of the Durango Creative District? (expect a two hour Board meeting, 1-2 annual events, correspondence emails, and participation in 1-2 DCD committees).